



METAIRIE BUSINESS DEVELOPMENT DISTRICT BOARD **MEETING**

DATE: Monday, December 2, 2019
TIME: 4:30 p.m.
PLACE: Drago's Restaurant, 3232 N Arnoult Rd, Metairie, LA 70002

AGENDA

- I. Call to Order
- II. Confirmation of Quorum (Pat L, Joe R, Brian L, Charles S, Dana P, Tommy C, and Barry B)
- III. Public Comment
- IV. Approval of Minutes from 11/04/2019 – **(Charles – Motion, Dana – Second, All Approved)**
- V. Approval of Monthly Financials – **(Barry – Motion, Dana – Second, All Approved)**
- VI. Council or Parish Comments
 - a. Scott Walker introduction
 - i. **Councilman At Large Scott Walker addressed the board. Scott gave an introduction to his campaign goals and will continue to have a staffer at the MBDD meetings.**
 - b. ULI Report
 - i. **Councilwoman VanVrancken could not attend but sent a message along that the ULI would most likely be presented in January.**
 - c. Traffic Study Results
 - i. **No new traffic study results have been made available.**
 - d. Severn Ave Corridor Timeline Update
 - i. **There is a new timeline that has been delivered to the MBDD.**
 - ii. **Mark Drewes emailed the following update to the timeline:**

The construction schedule for the referenced project must be revised due to complications with the required relocation of Entergy facilities within the project limits. The revised schedule is as follows:

1/6/20 to 4/18/20 - Entergy Facility Relocations

4/6/20 to 5/5/20 – Contractor Assembly Period

5/6/20 – Begin Construction

11/19/20 - Temporarily Halt Construction

11/20/20 to 2/16/21 (Mardi Gras Day) – No Work for Christmas Holiday Shopping Season & Mardi Gras Parade Season

2/17/21 - Re-start Construction

10/7/21 - Complete Construction



VII. Director Report

- a. Street Light signage on 17 and 18th
 - i. **Follow up with Jefferson Parish about the remaining light pole replacement project on 18th street.**
 - ii. **Timeline needed on the new poles and banner brackets so that new banners could be replaced.**
 - iii. **Asking Jefferson Parish to remove the old worn out banners.**
- b. Insurance Renewal
 - i. **Motion was made to allow Executive Director and MBDD CPA to review quotes for insurance renewals and approve if insurance can be combined with a single agency.**
- c. Walk to Lunch Update
 - i. **Melinda B. spoke about the event and will be planning a meeting in the future with the Heart Association, Jefferson Chamber and MBDD.**
 - ii. **Goal is to get the message out about walkability**
- d. Park Mobile
 - i. Has some interest in working with Fat City. MBDD would need to work on parking enforcement to help with App Based parking revenue potential.
- e. Audit RFP
 - i. **Proposal for audit services was received and was below the budgeted amount for 2019 MBDD audit.**
 - ii. **Motion to approve the new audit service and award the RFP to DUPLANTIER, HRAPMANN, HOGAN & MAHER, LLP**
 - iii. **Motion – Brian, Second – Pat, All Approved**

VIII. New Business

- a. **Chairman asked for a quote from Green Team for the landscape services to compare with current vendor.**

IX. Adjournment

In accordance with provisions of the Americans with Disabilities Act of 2008, as amended, Jefferson Parish shall not discriminate against individuals with disabilities on the basis of disability in its services, programs or activities. If you require auxiliary aids or devices, or other reasonable accommodation under the ADA Amendments Act, please submit your request to the ADA Coordinator at least forty-eight (48) hours in advance or as soon as practical. A seventy-two (72) hour advanced notice is required to request certified ASL interpreters.

ADA Coordinator/Office of Citizens with Disabilities
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Next Meeting - Monday, January 27th – Location TBD