



## **METAIRIE BUSINESS DEVELOPMENT DISTRICT** **VIRTUAL BOARD MEETING**

**DATE:** Friday September 17, 2021  
**TIME:** 4:30 p.m.  
**PLACE:** Zoom Meeting Only

### **AGENDA**

- I. Call to Order
- II. Confirmation of Quorum (**Mel G, Brian L, Charles S, Dana P, Tommy C, Pat L, Barry B and Joseph R**)
- III. Public Comment - **None**
- IV. Approval of Minutes from 08/02/2021 – (**Motion - Mel G, Second – Brian L, All Approved**)
- V. Approval of August Financials – (**Motion – Brian L, Second – Mel G, All Approved**)
- VI. Approval of contract with Dana Brown & Associates Inc for Park Design services
  - a. **Tiffany P - Discussion about making sure the contract is in line with Jefferson Parish standard agreement. The initial proposal from Dana Brown did not meet those standards.**
  - b. **Charles S. and Tiffany P. are tasked with reviewing the agreement.**
  - c. **Charles S. motion – Approve proposal and give Chairman authorization to enter into the contract based on the proposal inline with Jefferson Parish standards.**
  - d. **Motion – Charles S., Mel G, All Approved**
- VII. Approval of contract with Adams and Reese for Bond Counsel services at an amount not to exceed \$25,000
  - a. **No Discussion and contract was in line with Jefferson Parish Standards**
  - b. (**Motion – Pat L, Second – Mel G, All Approved**)
- VIII. Approval of contracting with Bush Bennet Stegall, Benton, Melancon & Associates for an appraisal on the raw land located at Lot 260B, Hessmer Farms Subdivision, Metairie, Louisiana 70002
  - a. (**Motion – Barry B, Second – Brian L, All Approved**)
- IX. Council or Parish Comments
- X. Director Report
  - a. Core Construction Update
    - i. Meeting at Jefferson Chamber office to discuss the next steps in the process.
    - ii. Core Construction would be releasing the RFP for architecture services within the next 2 weeks.
    - iii. Underwriting and financing is almost in place as well.
- XI. New Business



- a. Drago's Restaurant may be looking to participate in IDA recovery community feeding. More information to come.

**XII. Adjournment – (Motion – Tommy C, Second – Barry B- All Approved)**

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ADA Coordinator/Office of Citizens with Disabilities  
1221 Elmwood Park Boulevard, Suite 210  
Jefferson, LA 70123  
(504) 736-6086  
[ADA@jeffparish.net](mailto:ADA@jeffparish.net)

Metairie Business Development District is inviting you to a scheduled Zoom meeting.

Topic: MBDD Board Meeting September 17, 2021  
Time: Sep 17, 2021 02:30 PM Central Time (US and Canada)

Join Zoom Meeting

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**Next Meeting - TBD – Location TBD**