



METAIRIE BUSINESS DEVELOPMENT DISTRICT BOARD MEETING

DATE: Monday July 11, 2016
TIME: 4:30 p.m.
PLACE: Drago's Conference Room (3232 N Arnoult Rd, Metairie, LA 70002)

AGENDA

Attendee: Dana P, Paul R, Pat L, Justin H, Melissa O, Tommy C, Charles C

Absent: Glen W, Barry B

Guests: Catherine Toppel, Jeff Simno, Greg G., Richard Juge, Maggie W., Tess Jones

- I. Call to Order
- II. Confirmation of Quorum
- III. Public Comment
- IV. Approval of Minutes from 06/13/2016 (Attachment 1) - **Vote Needed**

Motion to Approve

Motion Made by: Melissa Second by: Dana

Vote Tally: Unanimous

- V. Old Business
 - a. Treasurer's Report
 - i. Financials (to be Distributed)
 1. Amendment to Annual Budget - **Vote Needed**

Motion to Approve amendment to annual budget via Resolution #16-001(Attached)

Motion Made by: Tommy Second by: Charles

Vote Tally: Unanimous

- b. Pocket Park
 - i. Action Press (3720 Hessmer Ave)
 - ii. Budget Mail Center (3701 Division St)

Motion to create a sub-committee to discuss the different options as to how to proceed with purchasing parcels in the area for the pocket park including price and level of authorities involved. The sub-committee shall consist of Charles S, Justin H, Dana P. & Paul R.

Motion Made by: Melissa Second by: Dana

Vote Tally: Unanimous

- c. Website Development
- d. Mural #10 - Eureka Square
- e. Entergy Substation (Edenborn Ave) Fence Mural
- f. Update on Edenborn Drainage Project
 - i. Memo on Advertisement of Project Bid (Attachment 2)
- g. Update on Fat City Streetscapes Project
 - i. Email update from Steve Meeks, LADOTD (Attachment 3)
- h. Streetscapes
 - i. Quote (s) for Proposed Planter Boxes

1. Quote from Mullins Landscaping (Attachment 4)
2. Quote from Benge Landscaping (Attachment 5)

Motion to table discussion of planter boxes

Motion Made by: Melissa Second by: Dana

Vote Tally: Unanimous

- i. Custodian of Records Discussion - **Vote Needed**
 - i. Public Record FAQ (Attachment 6)

Motion to make Parish Attorney as the entity for requests of the MBDD's public records. The Secretary of the MBDD would be custodian of record for the MBDD and the Parish Attorney should contact the Secretary to obtain those public records once the request has been approved.

Motion Made by: Dana Second by: Tommy

Vote Tally: Unanimous

- j. Director's Report
 - i. Holiday Lighting Phase 2 Project
 1. Proposed Budget (Attachment 7)
 - ii. Height Requirement Code
 1. Height Restriction Summary Document (Attachment 8)
 - iii. Chronos BHW/MBDD Member Discount Letter (Attachment 10) - **Vote Needed**
- k. Board President's Report
 - l. New Business
 - i. ProjectNola Proposal/Discussion (Justin H.)
 1. Proposed Budget for Hosting 64 Cameras (Attachment 9)
 - ii. Tree Landscaping Discussion (Melissa O.)

VI. Discussion of Next Meeting (August 22, 2016) at Drago's Empire Room

VII. Executive Session **Vote Needed**

Motion to enter Executive Session

Motion Made by: Justin Second by: Paul

Vote Tally: Unanimous

Motion to exit Executive Session

Motion Made by: TBD Second by: TBD

Vote Tally: Unanimous

VIII. Adjournment **Vote Needed**

Motion to adjourn

Motion Made by: TBD Second by: TBD

Vote Tally: Unanimous