



METAIRIE BUSINESS DEVELOPMENT DISTRICT BOARD MEETING

DATE: Monday February 13th, 2017
TIME: 4:30 p.m.
PLACE: Drago's Seafood Restaurant (3232 N. Arnoult Rd., Metairie, LA 70002)

MINUTES

- I. Call to Order
- II. Confirmation of Quorum
Present: Dana P, Paul R, Justin H, Melissa O, Tommy C, Charles S, Glen W
Absent: Barry B, Pat L
Guests: David Croft, Greg G, Tony L, Jeff S, Jennifer M. Joe Riccobono, Dr. Figueroa, Ginger G, Jessica Muntz, Diane Lambert, Student
- III. Public Comment - None
- IV. Introduction to Dr. Arelis Figueroa of Crescent City Physicians
- V. Approval of Minutes from 01/09/2016 (Attachment 1) - **Vote Needed**
Motion to approve minutes.
Motion Made by: Melissa Second by: Tommy
Vote Tally: Unanimous
- VI. Old Business
 - a. Treasurer's Report
 - i. Financials (to be Distributed)
Motion to approve financials as presented.
Motion Made by: Melissa Second by: Tommy
Vote Tally: Unanimous
 - ii. Financial Auditor Discussion
 1. Letter from Paul Rivera re: Auditor Quote (Attachment 2)
Motion to accept Carr, Riggs, & Ingram LLC as auditor for 2016 & 2017 audits.
Motion Made by: Melissa Second by: Tommy
Vote Tally: Unanimous
 - b. Entergy Substation Mural Project Update
 - i. Helm Paint/Sherwin Williams Sponsorship (Attachment 3)
 - ii. Contract with Grace King Parents (To be Distributed)
 - iii. Discussion on Proposed Designs (Attachment 4)
 - c. Tree Maintenance Discussion ***Vote Needed***
 - i. Benge Landscaping Proposals (Attachment 5)
 - ii. Mullins Landscaping Proposals (Attachment 6)
Motion to defer.
Motion Made by: Melissa Second by: Tommy
Vote Tally: Unanimous
 - d. Pending State/Parish Projects
 - i. Update on Edenborn Drainage Project (Attachment 7)
 - ii. Update on Fat City Streetscapes Project (Attachment 8)
 - e. Pocket Park Subcommittee Update/Discussion



- i. RFP/RFQ for Development of Pocket Park
- ii. Demolition Proposals (Attachment 9) ***Vote Needed***

Motion to have Phase II move forward.

Motion Made by: Charles Second by: Tommy

Vote Tally: Unanimous

Motion to defer.

Motion Made by: Tommy Second by: Charles

Vote Tally: Unanimous

Motion to solicit at least 3 Phase II proposals.

Motion Made by: Tommy Second by: Paul

Vote Tally: Unanimous

f. Holiday Lighting Update

i. Budget and Timeline (Attachment 10)

g. Facade Enhancement Grant Update

h. Insurance Update

VII. Director's Report

a. Timesheet (Attachment 11)

b. New Contract Role Presentation (Attachment 12)

VIII. New Business

a. Crime Stats Report (Attachment 13)

b. Code Enforcement Report

c. Permit Report

IX. Adjournment ***Vote Needed***

Motion to adjourn.

Motion Made by: Tommy Second by: Charles

Vote Tally: Unanimous