



METAIRIE BUSINESS DEVELOPMENT DISTRICT BOARD MEETING

DATE: Monday February 5th, 2018

TIME: 4:30 p.m.

PLACE: Drago's Seafood Restaurant (3232 N Arnoult Rd, Metairie, LA 70002)

MINUTES

- I. Call to Order
- II. Confirmation of Quorum
Present: Pat Leblanc, Charles Silbernagel, Tommy Cvitanovich, Joe Riccobono, Barry Breaux, Melissa O'Neal, Dana Pecoraro, Paul Rivera
Absent: Brain Lade
Guests: Greg Giangrosso, Officer Gattuso, Jeff Simno, Tony Ligi, Jennifer Mitchell, Yina Zhang, Dr. Yu Jiang, Matt Pangrazio, Melvin Smith, Maggie Woodruff, Christy Finnorn, Madison Finnorn, Ginger Mitchell,
- III. Public Comment - None
- IV. Approval of Minutes from 01/08/2018 (Board Packet Attachment 1) - **Vote Needed**
Motion to approve
Motion Made by: Melissa Second by: Paul
Vote Tally: Unanimous
- V. Crime Stats Report - Commander of JPSO 1st District Curtis Matthews
- VI. Facade Improvement Grant Update - Matt Pangrazio, GCR Inc.
- VII. Introduction to Xavier University's Confucius Institute Representatives - Dr. Yu Jiang & Yina Zhang re: Chinese New Year Celebration
- VIII. Old Business
 - a. Treasurer's Report
 - i. Financials (to be Distributed)
 - b. Pending State/Parish Projects
 - i. Update on Fat City Streetscapes Project (Board Packet Attachment 2)
 - c. Pocket Park Subcommittee Update/Discussion
 - i. RFP/RFQ for Development of Pocket Park
 - ii. Update on parcels on 18th Street at Division
 - iii. Hydroseed and park development Update
 - d. Crime Cameras Update
 - e. Events Calendar
 - i. Info on Chinese New Year Celebration (Board Packet Attachment 3)
 - f. Entergy Substation Mural Take 2 - **Vote Needed** (Board Packet Attachment 4)Motion to approve \$2,600 budget to cover overages as presented
Motion Made by: Tommy Second by: Melissa
Vote Tally: Unanimous
- IX. Director's Report
 - a. Timesheet & Task List (Supplemental Board Packet Attachment 1)
- X. New Business
 - a. JEDCO Board Appointment (Board Packet Attachment 5) - **Vote Needed**



Motion to

Motion Made by:

Second by:

Vote Tally: Unanimous or Vote For:

Vote Against:

- b. Bengé Landscaping Tree maintenance proposal (Board Packet Attachment 6) -

Vote Needed

Motion to approve contract for Bengé as presented

Motion Made by: Paul

Second by: Barry

Vote Tally: Unanimous with Tommy C abstaining

- c. Pics of Maintenance Inspection with comments from Bengé Landscaping -
(Supplemental Board Packet Attachment 2)
- d. LA Ethics Training for All Board Members
(<https://laethics.net/EthicsTraining/login.aspx>)

Motion to set a deadline of 90 days from board meeting date for board members to submit their LA Ethics Training certificate to the Project Manager

Motion Made by: Joe

Second by: Barry

Vote Tally: Unanimous

- e. Renewal to CEA with Jefferson Parish Council - **Vote Needed**

Motion to approve the CEA for the purpose of receiving the TIF funds for a period of no less than 2 years and no more than 5 years with the Board Chairperson as signatory powers

Motion Made by: Paul

Second by: Joe

Vote Tally: Unanimous

- i. Draft CEA with Draft Resolution from JP Attorney's Office
(Supplemental Board Packet Attachment 3)

- f. Project Director's Contract Discussion - **Vote Needed**

Motion to approve Resolution as read by the General Counsel

Motion Made by: Dana

Second by: Barry

Vote Tally: Unanimous

XI. Adjournment

Motion to adjourn

Motion Made by: Melissa

Second by: Tommy

Vote Tally: Unanimous